

The Harvard Square Business Association and
Harvard Square Philippine American Association presents

The 3rd Annual Filipino American Festival

45th Annual Oktoberfest and Honk Parade
Located at Church Street Parking Lot Harvard Square
Sunday October 6, 2024 from 11 am - 6 pm

The Filipino American Festival will feature:

- Live music, dance, and performances!
- Family-friendly activities
- Sidewalk sale
- Sidewalk sale Arts and craft vendors
- Vintage goods
- Free samples
- Delectable street food

Dates and Deadline:

- **Aug 25th by 5:00 PM** - Application and full payment due for all spaces. If space is available, late applications will be accepted subject to the \$30 late fee.
- **Aug 26th** - last day for \$30 late fee
- **Sept 16-20th** - Confirmation packages and booth assignment will be emailed to all confirmed vendors.
- **Sept 21st** - If you have not received your confirmation package, please email us at contact@hspaa.org asap.
- **Sept 30th - Oct 5th** - Due to our focus on event setup, our ability to communicate with the HSPAA team will be limited. Please ensure any questions or concerns are addressed in advance.
- **Oct 20th** - Rain Date. Unless showers are predicted for the entire day, the event will proceed as planned. **NO REFUNDS WILL BE GIVEN DUE TO INCLEMENT WEATHER.**
- To find out if the festival will proceed as scheduled in case of rain, please check www.harvardsquare.com after 12 pm ET on the Friday before the event.

Vendor Application:

All vendors must complete the application and submit their business license (all vendors), and ServSafe, and Allergen certificates (food vendors only) by August 26th in order to be considered. Failure to submit all required documents in a single email will result in placement on the waitlist.

Email applications and documents to
contact@hspaa.org

Attention Sponsors

For Premiere space, logo packages, category exclusivity, internet links, permission to sample and/or canvas the crowd, please call the HSPAA at 617-259-8678.

Set-Up:

- The festival area is closed at 5 AM to car traffic the morning of the event.
- Vendors set-up from 8AM - 10:45 AM.
- Vendors may not enter the area until 8AM.

Breakdown:

- Vendors must stop selling at 6 PM or risk fines of \$50 per sale.
- Vendor vehicles will be allowed to enter the site once deemed safe to do so by the police.
- Vehicles, booths, and street area must be cleared by 7 PM for street cleaning.

Vendor Rules:

- All vendors must bring their own tent. No tent will be provided by HSPAA.
- Vendors must provide their own tables, chairs, generators, and powerstrips.
- Products must be confined to the booth area.
- Sidewalks and curb cuts must be kept clear.
- This is a carry in/carry out event. Cleanup and trash must be taken with you at the end of the event.

Security Procedures:

- You must complete the Worker Identification Form included in your confirmation package.
- Please include worker's names, addresses, and dates of birth. Workers must present photo ID before being allowed into site area.

